

# WANTED! SECURITY OFFICER

It's not enough to be better, you have to be different! At LPM, our brand is your personality. If you are bright, knowledgeable, witty and confident, then you just may be what we are looking for.

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## **DO YOU HAVE WHAT IT TAKES?:**

To maintain the safety and security of all guests, employees and property.

### Patrolling

- Respond to all requests for assistance by guest or employee
- Patrol assigned areas throughout the hotel (e.g. lobby, guest room floors, back of the house, etc.)
- Check functioning of door locks and room safes

### Investigating

- Investigate allegations of guest, property and employee losses, theft, injury, or similar complaints
- Handle special projects and safety investigations

### Emergency Related Tasks

- Call and respond to 2-way radio communication
- Call for emergency services i.e. police, ambulance, etc.
- Administer preliminary first aid
- Respond to fire alarms
- Act as a member of the hotel Fire Brigade

### Reporting

- Log incidents using computer system
- Compose/enter incident reports (i.e. theft, losses, complaints, etc.) and submit to Security Supervisor for approval
- Maintain all essential logs

### Providing a Safe Workplace

- Prevent/control unruly and unauthorized persons
- Detect and apprehend violators
- Monitor CCTV & alarms, dispatch security personnel, screen visitors, and maintain key control while in control room
- Check employee packages and handbags
- Collect, collate and distribute time cards

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**NEEDED:**

You've got to have these Essential Skills:

- A minimum of two years security officer experience in hotels, corporate banking, or hospitals
- Fire Safety Director capable
- NYS Security Guard License
- Guest service orientation
- Ability to respond to and control unusual and stressful situations
- Clear communication skills are key to your success (verbal & written)
- Creative problem solving skills
- Exceptional detail orientation and adept follow-up
- Proven ability to display tact and discretion
- Flexible shift schedule
- Able to stand and walk for long periods of time and to climb stairs and ladders
- Able to lift, push, pull, bend and carry equipment in excess of 50 pounds

These Desirable Skills will put you at the top of the stack:

- Prior experience in an upscale hotel environment.
- Multilingual (especially French, Italian, German, Spanish)
- High School Graduate and/or College education
- Knowledge of the state penal law, fire safety regulations and procedures, and general business laws

**THE PERKS:**

Medical, Dental, 401K, Free Meals, Vacation and Paid Holidays

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If you dare to be different, you may be right for us. To be in the game, email your resume to HR at [getajob@parkermeridien.com](mailto:getajob@parkermeridien.com). For our Job Hotline update, please call (212) 708-7351 or visit [www.parkermeridien.com](http://www.parkermeridien.com).

Two years experience will put you at the top of the stack. We'll contact the most qualified candidates for a personal interview. Good Luck!